

## Lincolnshire Forum/Assembly Group

### Lincolnshire Assembly – Secretariat

#### **Purpose**

- To support the work of the Assembly.
- To ensure that any work required to take forward the decisions or conclusions of the Assembly is commissioned.
- To support the outcomes of the Assembly.
- To facilitate the ability of minority groups to engage constructively with the Assembly.
- To ensure any discussions of the Assembly are actioned.
- To develop and propose a constitution for the Assembly.

### Lincolnshire Assembly

#### **Purpose**

To provide a means of securing a common voice for and action in support of the collective communities of Lincolnshire embracing all sectors of our community.

#### **Terms of Reference**

- 1) To endorse the Community Strategy for Lincolnshire and hence develop an agreed vision for Lincolnshire and the quality of life of its communities.
- 2) To provide a mechanism to address common pan-Lincolnshire issues and influence member organisations strategic plans towards a common vision for Lincolnshire.
- 3) To provide a focal point for LSPs to raise issues common to more than one area; to share learning and experiences; and to pool resources to address common issues where appropriate.
- 4) To adopt and endorse any Local Area Agreement.
- 5) To endorse an influencing strategy to secure funding and support for Lincolnshire at Regional, National and International levels to address priorities in the Community Strategy and sub-regional Economic Strategy.
- 6) To agree a sub regional Economic Strategy for Lincolnshire and keep it under review.

- 7) To seek to influence actively the Regional Economic Strategy; to secure resources for Lincolnshire to be able to play positive roles in achieving the Regions Vision.
- 8) To consider and agree means of creating synergy from the resources of partner organisations towards the achievement of the Community Strategy for Lincolnshire and the sub-regional economic strategy.
- 9) To support cross organisational and sector working for the benefit of Lincolnshire.
- 10) To provide a vehicle for discussing issues of mutual strategic concern with organisations within historic Lincolnshire.
- 11) To enable its members to act collectively and individually as ambassadors for Lincolnshire.

## Membership

The membership aspires to be all embracing and includes: -

Right Reverend John Saxbee	Bishop of Lincoln	Churches Together in All Lincolnshire
Tony Lake	Chief Constable	Lincolnshire Police
Professor David Chiddick	Vice Chancellor	University of Lincoln
Paul Williamson	Executive Director	Learning and Skills Council
Rob Mayall	Chief Executive	Connexions
John Kearsey	Regional Director	Job Centre Plus
Jane Froggatt	Chief Executive	East Lincolnshire Primary Care Trust
Simon Bland	Chief Executive	The Community Council of Lincolnshire
Helen Kearsley-Cree	Chairman	VOCAL
Bob Walder	Chairman	Regional Housing Forum
Nev Jackson	Chairman	Regional TUC
Tina McEwen	Chief Executive	Business Link
Penny Baker	Chief Executive	Lincolnshire Tourism
John Allen	Chief Executive	Lincoln College
<b>PRIVATE SECTOR</b>		
Bryan Carr		
John Jenkinson		
Ian Extance		
David Chambers		
Vacancy		
<b>LOCAL AUTHORITY MEMBERS</b>		
8 Local Authorities	Leaders and Chief Executives	
<b>OTHER</b>		
Lincolnshire Race Equality Council	Representative	
GOEM	Representative	

<i>Emda</i>	Representative	
7 LSPS	Chairs	
Parish Councils	Local Associations of Local Councils Representative	

## Protocols

The partners in the Lincolnshire Assembly agree to conduct meetings of the Assembly and its associated groups, and relationships with the partners in the Assembly in a manner that:

- Respects each other's rights and responsibilities.
- Recognises that partners share many complementary functions and values.
- Works towards greater equality, recognition and respect between organisations and people when working in partnership.
- Improves understanding, communication and information flow between partners.
- Recognises the contribution each partner can make to Lincolnshire.
- Acknowledges the importance of accountability.
- Recognises that partnership working adds value and helps to create shared aims and objectives.
- Takes forward the ethos of equality through all levels.
- Recognise the breadth of knowledge and ideas that all partners bring to the table.
- Allows people to be heard and listened to.
- Does not place undue weight on proposals or comments from larger organisations or marginalise the views of smaller organisations.
- Encourages consultation on proposals the Lincolnshire Assembly may make, following the Lincolnshire Compact Code of Conduct on Consultation and Policy Appraisal.

These protocols will be reviewed annually to ensure they are meeting their purpose.